

Willington Neighbourhood Plan

Meeting Minutes on Wednesday 12th July 2017, 8pm at The Crown.

Attendees: Joe, Alan

Apologies: Nathalie, Ginny, Rick

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| <p>1.</p> | <p>The Crown – Asset of Community Value (Proposed owner Nathalie)</p> <p>Joe presented his research on how community pubs are run. There are various routes that can be taken and some further research into the options needs to be undertaken</p> <p>There is no update from the group of pub regulars who were asked to complete section 3 of the application.</p> <p>The group are to monitor for any intentional closure of the pub and to ascertain if there is enough interest in the community in keeping the pub open.</p> | <p>Joe</p> <p>Nathalie</p> <p>All</p> |
| <p>2.</p> | <p>Update on Housing Needs Survey (Proposed owner Alan)</p> <p>BRCC have been contacted and notified that we intend to launch the survey at the Village Fete in September which should result in the exercise being complete by the end of October.</p> <p>On review of the questions in the draft survey the only change to be made is in the description paragraph where it references Wooton, not Willington. Alan to notify BRCC.</p> <p>At the next meeting, a delivery schedule is to be agreed. Joe suggested a format similar to the village market leaflet:</p> <p>1 Bedford Road 2 Station Road (and side roads) 3 Chapel Lane (and side roads) 4 Church Lane (and side roads) 5 Barford Road (& Wood Lane)</p> | <p>Alan</p> <p>All</p> |
| <p>3.</p> | <p>Green Infrastructure Plan (Proposed owner Ginny)</p> <p>Alan to raise a grant request for the green infrastructure plan.</p> <p>It is hoped the funds will be in place for September, enabling us to launch the plan at the Village Fete.</p> <p>It was suggested that Ginny might want to lead this initiative. To be agreed at the next meeting</p> | <p>Alan</p> <p>Ginny</p> |

4. Group Engagement – (Proposed owner Joe)

A front sheet of explanation on the NDP and graphs showing the numbers of responses for each topic on the initial survey have been produced to use in the group engagement.

Any engagement that can be done during the summer would be helpful, with the balance to be targeted in September/October.

ALL

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|-----------------------------------------------------|--------------------|
| Friends of St Lawrence Church | Alan |
| Methodist Chapel (Congregation) | Alan |
| Tuesday Club | Alan |
| BRCC | Alan |
| Frosts | Alan |
| Nurseries (Church End) | Alan |
| Home & Garden | Alan |
| Beavers, Cubs, Scouts and Brownies | Ginny |
| Bell Ringers | Ginny |
| History Group | Ginny |
| Walking Group Tuesday | Ginny |
| Walking Group Thursday | Ginny |
| Forest of Marston Vale | Ginny |
| National Trust Phil O Donoghue | Ginny |
| Wildlife Trust | Ginny |
| Evergreen | Joe |
| Good neighbour group | Joe |
| Post Office / Village Stores | Joe |
| Knit and Stitch Jessie Horlock | Joe (Jan) |
| Market | Joe (Jan) |
| School & PTA 01234 838280 | Nathalie |
| Willingtots pre-school Tel: 07972148085 | Nathalie |
| Bedford and District Handicapped Riders Association | Nathalie |
| The Crown | Nathalie |
| Highfield Engineering | Nathalie |
| Parish Council | Nathalie/Alan |
| Conservative Association | Rick |
| Neighbourhood Watch | Rick |
| Allotments | Rick |
| Willingtones | Rick |
| Danish Camp | Rick |
| Borough Councillor | Via Parish Council |

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| 5. | <p>Engagement with site owners – (Proposed owner Rick)</p> <p>Rick to develop the questionnaire for issue to all owners of submitted sites for review in the August meeting</p> | Rick |
| 6. | <p>Questionnaire</p> <p>The focus of the August meeting will be to develop the main questionnaire and discuss whether we can run this in tandem with the housing needs survey and green infrastructure plan as each piece of work will provide its own outcomes. All of these will then combine to develop the draft plan</p> <p>All to consider content of the main questionnaire for the August meeting based on the outcomes of the initial questionnaire.</p> | ALL |
| 7. | <p>Additional group members from the western side of the Parish</p> | |
| | <p>Alan has two potential group members from the western side of the village – will try and get them to attend the next meeting</p> | Alan |

| 8 | Any other business | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | <p>The programme has slipped, in part due to the time it took to get the housing needs funding, and also due to each member of the group being busy with work and family issues. The following draft programme to get back on track was discussed:</p> <table border="1"> <thead> <tr> <th></th> <th colspan="6">2017</th> <th colspan="5">2018</th> </tr> <tr> <th></th> <th>Jul</th> <th>Aug</th> <th>Sep</th> <th>Oct</th> <th>Nov</th> <th>Dec</th> <th>Jan</th> <th>Feb</th> <th>Mar</th> <th>Apr</th> <th>May</th> </tr> </thead> <tbody> <tr> <td>Housing Needs Survey</td> <td></td> </tr> <tr> <td>Agree questionnaire</td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Launch</td> <td></td> <td></td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Survey</td> <td></td> <td></td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Results</td> <td></td> <td></td> <td></td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Green Infrastructure Plan</td> <td></td> </tr> <tr> <td>Grant Application</td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Undertake engagement</td> <td></td> <td></td> <td>■</td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Results</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group & Business engagement</td> <td>■</td> <td>■</td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Submitted Sites Questionnaire</td> <td></td> </tr> <tr> <td>Develop questions</td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Issue to submitted sites</td> <td></td> <td></td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Main Questionnaire</td> <td></td> </tr> <tr> <td>Develop Questions</td> <td>■</td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Issue questionnaire</td> <td></td> <td></td> <td></td> <td>■</td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Results</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>■</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Collate results</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>■</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Develop plan and consult</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>■</td> <td>■</td> <td>■</td> <td>■</td> <td></td> </tr> <tr> <td>Referendum</td> <td></td> <td>■</td> </tr> </tbody> </table> | | 2017 | | | | | | 2018 | | | | | | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Housing Needs Survey | | | | | | | | | | | | Agree questionnaire | ■ | ■ | | | | | | | | | | Launch | | | ■ | | | | | | | | | Survey | | | ■ | | | | | | | | | Results | | | | ■ | | | | | | | | Green Infrastructure Plan | | | | | | | | | | | | Grant Application | ■ | ■ | | | | | | | | | | Undertake engagement | | | ■ | ■ | ■ | | | | | | | Results | | | | | | ■ | | | | | | Group & Business engagement | ■ | ■ | ■ | ■ | | | | | | | | Submitted Sites Questionnaire | | | | | | | | | | | | Develop questions | ■ | ■ | | | | | | | | | | Issue to submitted sites | | | ■ | ■ | | | | | | | | Main Questionnaire | | | | | | | | | | | | Develop Questions | ■ | ■ | ■ | | | | | | | | | Issue questionnaire | | | | ■ | ■ | | | | | | | Results | | | | | | ■ | | | | | | Collate results | | | | | | | ■ | | | | | Develop plan and consult | | | | | | | ■ | ■ | ■ | ■ | | Referendum | | | | | | | | | | | ■ | |
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| Housing Needs Survey | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Agree questionnaire | ■ | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Green Infrastructure Plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Results | | | | | | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Submitted Sites Questionnaire | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Develop questions | ■ | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Issue to submitted sites | | | ■ | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Main Questionnaire | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Develop Questions | ■ | ■ | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Results | | | | | | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Collate results | | | | | | | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Develop plan and consult | | | | | | | ■ | ■ | ■ | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Referendum | | | | | | | | | | | ■ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | <u>NEXT MEETING: WEDNESDAY 9th AUGUST 2017, 8pm @ The Crown</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |