

# Willington Neighbourhood Plan

**Meeting Minutes on Wednesday 9<sup>th</sup> August 2017, 8pm at The Crown.**

**Attendees:** Nathalie, Ginny, Joe, Alan

**Apologies:** Rick

<p><b>1.</b></p>	<p><b>The Crown – Asset of Community Value (Nathalie)</b></p> <p>Nathalie informed the group that the owner has leased the pub to a man from Bedford, removing the risk that the pub might be closed down. The group agreed to continue with the paperwork to apply for registration of the pub as an asset of community value, but in the short term to prioritise activities connected to the NDP.</p> <p>Nathalie to speak to Jay to find out if the pub regulars are still interested in being involved in the asset of community value process.</p>	<p>Nathalie</p>
<p><b>2.</b></p>	<p><b>Update on Housing Needs Survey (Alan)</b></p> <p>BRCC are in the process of printing out the housing needs survey.</p> <p>The group agreed to coordinate delivery of the survey by hand to each house in the village during week commencing 11<sup>th</sup> September 2017</p> <p>Joe offered to review the numbers of houses in the village and develop a proposed delivery schedule based on the process used by The Villager magazine.</p>	<p>ALL</p> <p>Joe</p>
<p><b>3.</b></p>	<p><b>Green Infrastructure Plan (Ginny)</b></p> <p>Alan to raise a grant request for the green infrastructure plan.</p> <p>Ginny agreed to lead this initiative and would explore the engagement requirements before we commence.</p> <p>Alan to find out who the contact is at BRCC and send details to Ginny.</p>	<p>Alan</p> <p>Ginny</p> <p>Alan</p>

**4. Group Engagement – (Joe)**

Ginny offered to produce a brief document outlining the outcomes of the initial survey to assist with the group engagement process.

Joe

Group engagement has been slow due to work commitments and holidays but that a push to get things moving would take place during the autumn.

ALL

Friends of St Lawrence Church	Alan
Methodist Chapel (Congregation)	Alan
Tuesday Club	Alan
BRCC	Alan
Frosts	Alan
Nurseries (Church End)	Alan
Home & Garden	Alan
Beavers, Cubs, Scouts and Brownies	Ginny
Bell Ringers	Ginny
History Group	Ginny
Walking Group Tuesday	Ginny
Walking Group Thursday	Ginny
Forest of Marston Vale	Ginny
National Trust Phil O Donoghue	Ginny
Wildlife Trust	Ginny
Evergreen	Joe
Good neighbour group	Joe
Post Office / Village Stores	Joe
Knit and Stitch Jessie Horlock	Joe (Jan)
Market	Joe (Jan)
School & PTA 01234 838280	Nathalie
Willingtots pre-school Tel: 07972148085	Nathalie
Bedford and District Handicapped Riders Association	Nathalie
The Crown	Nathalie
Highfield Engineering	Nathalie
Parish Council	Nathalie/Alan
Conservative Association	Rick
Neighbourhood Watch	Rick
Allotments	Rick
Willingtones	Rick
Danish Camp	Rick

5.	<b>Engagement with site owners – (Rick)</b>  Rick to develop the questionnaire for issue to all owners of submitted sites.	Rick
6.	<b>Questionnaire</b>  Joe has shared the results of the Northhill NDP survey. The group agreed that we would all have a look at this and see if there are any elements from this survey that we can incorporate into the Willington survey.	ALL
7.	<b>Additional group members from the western side of the Parish</b>	
	Alan has two potential group members from the western side of the village – will try and get them to attend the next meeting	Alan
8.	<b>Any other business</b>	
	<b>Villager Magazine</b> - Joe suggested it would be good to have a monthly update included in The Villager magazine. Joe agreed to draft an article and speak to Shane about including this on a monthly basis.	Joe
	<b>Parish Council Funding</b> – It was queried how much of the Parish Council funding remained. Alan to query with the Parish Clerk	Alan
	<b>Summer Fete</b> - Joe and Alan are away on the date of the Summer Fete. Nathalie is involved with organising the Fete. Ginny agreed to represent the NDP at the event.	Ginny
	<b>Facebook Group</b> – It was agreed to post some updated on what’s coming up on the Facebook group. These would include: <ul style="list-style-type: none"> <li>• Summary of work to date</li> <li>• Whats coming up</li> <li>• Continuation of the favourite photo competition</li> </ul>	ALL

The revised programme was discussed and whilst there might need to be some flexibility on timings for some elements (such as the Green Infrastructure Plan and Main Questionnaire) the overall aim remains to be in a position to hold the referendum on the final NDP plan in spring/summer of 2018

	2017						2018				
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<b>Housing Needs Survey</b>											
Agree questionnaire	█	█									
Launch			█								
Survey			█								
Results				█							
<b>Green Infrastructure Plan</b>											
Grant Application	█	█									
Undertake engagement			█	█	█						
Results						█					
<b>Group &amp; Business engagement</b>	█	█	█	█							
<b>Submitted Sites Questionnaire</b>											
Develop questions	█	█									
Issue to submitted sites			█	█							
<b>Main Questionnaire</b>											
Develop Questions	█	█	█								
Issue questionnaire				█	█						
Results						█					
<b>Collate results</b>							█				
<b>Develop plan and consult</b>							█	█	█	█	
<b>Referendum</b>											█

**9** **NEXT MEETING: WEDNESDAY 13<sup>th</sup> SEPTEMBER 2017, 8pm @ The Crown**